

Annual Report

1st Sept 2015—31st Aug 2016

*The Crossing SEC Ltd is a company limited-by-guarantee
(Registered in England & Wales No 05893762)
with charitable status (charity registration number 1123193)*



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Chairman's Introduction - 2016

Since taking over as Chairman in March 2016 from Geoffrey Clarke, Minister of The Crossing Church, there has been a significant change in the Board's Structure. In late 2015 it was decided to look at the make-up of the Board and see how best to reshape the Board's current role to help grow it's capability and deliver it's purpose. As a result of this review it was decided to form four sub-groups comprising a Finance Group, a People Development Group, a Project Group and a Management Committee.

Each Board Member was given the opportunity to join two of these Sub Groups. It was agreed that the Sub Groups would have their own meetings to discuss and formulate relevant proposals and present them to the full SEC Board for approval.

This approach has been largely successful in providing a more focussed approach to the activities of the SEC group of Directors.

Some examples of this are an increase in attendance at the Lunch Club, the forming of a Seated Exercise Group, the development of a facility for selling items on the internet for those without a computer and improved payment by debtors. Further sources of funding have been and continue to be investigated and possible projects involving younger people are in discussion.

Further to this all user groups attending The Crossing now have their own insurance cover whilst on the premises and paid staff now have the option of a Pension Scheme organised with NEST.

Anne Taylor, Development Manager, and I are both members of the North Nottinghamshire Envoys, which continues to develop contacts with groups who may be able to use the facilities offered by the Crossing Church and Centre, as well as being a forum for the exchange of ideas with other similar groups and local businesses.

Currently there are two vacancies on the Crossing Social Enterprise Company Board for which we are actively seeking appropriate candidates.

This year has been challenging, but with the continued positive attitude of the Board and Church Members we feel confident that we can meet these challenges together.



Russell Lincoln—SEC Chair

Russell Lincoln
Chairman
17/1/17

Structure, Governance & Management

Board of Directors / Charity Trustees 15/16

(Number to be 17)

(includes appointments & resignations up to date of publishing)

9 members are appointed by The Crossing Church.

3 Members are appointed by Bassetlaw District Council (BDC)
Notts County Council (NCC), Bassetlaw Community & Voluntary
Service (BCVS) (one from each)

5 members represent specific community groups , Education (1)
Younger People (1) Older People (1) Regular User Groups (2)

Rev Geoffrey Clarke :- Chair until March 2016	Church
Russell Lincoln :- Chair from March 2016	Church
David Jordan :- Company Sec. & Charity Commission Contact	Church
Peter Colby :- Treasurer	Church
Griff Wynne	Church
Heather Flynn	Church
Julie Beedon	Church
Geraldine Pearce (resigned March 2016)	Church
Alan Coates (resigned Nov 2016)	Church
Cllr Alan Rhodes	BDC
Cllr Kevin Greaves	NCC
Catherine Burn	BCVS
Fran Walker (North Notts College)	Education
Vicky Rawson :- (Focus on Young People in Bassetlaw:-FoYPiB) (then Baby & Toddlers)	Younger people until Feb 2016 Then User group rep
Noelle Barron (FoYPiB) - Appointed Feb 2016	Younger People
Janet Lincoln (Valley Social Club)	User group rep.
Charlotte Ecclestone (appt Mar 2016 resigned Aug 2016)	Older people

Governance & Management

The Social Enterprise Company (SEC) is both a charity and a company (Ltd by guarantee). Its **Charitable Object** is to develop and support projects and initiatives which address particular needs that have been identified in Worksop and District.

This is detailed in the Memorandum and Articles of Association dated August 2006.

The SEC also manages The Crossing as a community centre on behalf of the Church, this is agreed under a Service Level Agreement for which a grant is paid by the Church.

The Crossing is a large and complex church and community facility, and the three sections:- Church, SEC (Centre) and Café work closely together to the benefit of the local community.

The Café is a Limited Company, and is a trading arm of The Church.

The SEC employs the Admin and Caretaking staff, and the Trustees support them in the development of new projects, management and support of the volunteers and in seeking new funding opportunities.

The primary work is undertaken in the following fields:-

- ◆ Ensuring all current projects/groups are meeting the needs of the local community.
- ◆ Researching and developing new projects.
- ◆ Supporting all regular user groups.
- ◆ Marketing rooms for hire, taking bookings, and supporting organisations who use The Crossing on an ad-hoc basis.
- ◆ Liaising with and supporting the Church and Café leadership teams.
- ◆ Arranging and supporting fund-raising activities.
- ◆ Buildings Management.
- ◆ Publicity and Promotion of the Centre and all its activities.
- ◆ Supporting the Volunteer Team.
- ◆ Sourcing external funding to support all of the above.

Staffing



Anne Taylor, Social Enterprise Development
Manager

(28 hrs pw)



Becky Law, Volunteer
Co-ordinator *(16 hrs pw)*



Mark Talbot, Caretaker

(17 hrs pw)

Garry Pritchard,
Caretaker

(17 hrs pw)



(During this year Paul Goy resigned from a caretaking post and Robert Beattie is no longer filling a casual caretaking post)

Objectives and Activities

Purpose & Public Benefit

The purpose of the Charity is to develop and support projects for the benefit of the local community this is achieved in various ways:-

- ◆ A group of local individuals approach us and ask for help to start a new community group, these are often self-help groups for people with a specific need or issue.
- ◆ We research (with the aid of the voluntary sector) a local need, bring together other interested parties and launch a new project.
- ◆ We are approached by an already established community group asking for an affordable space to hold a regular meeting.
- ◆ We support volunteers in meeting their individual needs, be that work experience to aid employment prospects, giving a purpose and feeling of self-worth, combatting loneliness and keeping active after retirement or to promote positive mental health.
- ◆ Once projects are established, we recruit and support volunteers to run the groups on a weekly basis and continue to ensure that they meet the needs of the local community, being welcoming and open to all.
- ◆ For all of the regular community groups that meet within the centre we give support in many ways, including publicity, fund-raising, signposting to funding streams, volunteer training etc.
- ◆ We continue to ensure that the cost of meeting rooms for regular groups remains affordable (which is different for each group)
- ◆ We encourage all our regular groups to regard their occupancy at The Crossing to be becoming “part of a community family” rather than simply “hiring a room”.

Our main activities and groups within The Crossing fall into three categories:-

- ◆ SEC Groups, organised and managed by our volunteers and staff.
- ◆ Regular User Groups, either independent charities, or small community groups, supported by the Crossing’s volunteers and staff but with independent governance.
- ◆ Ad-hoc users.

The Trustees have considered the Charity Commission’s guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

This Annual Report helps us to focus on the public benefit that each of our activities brings to the local community.

SEC Community Groups 2015-2016

Baby & Toddlers

This group provides the opportunity for parents and carers of the under 5's to have a chat and a "cuppa" with friends, sharing experiences and providing vital peer support.

It is a friendly group where new members are always welcome, and it is a very popular weekly event, with around 30 families attending regularly.

Wednesdays 9.30am to 11am. (term time only)

The group is run by a dedicated team of volunteers, many of whom are parents and grand-parents themselves.

For the little ones the activities provided encourage shared play, building skills through play and helping to prepare for the next stage of nursery education whilst having fun.

Knit and Natter

This group was originally formed in partnership with the Adult Health and Social Care team helping to integrate people with mental health problems into the community. The experienced knitters helped ladies to learn to knit, crochet, embroider and cross stitch or any other craft.

We are a friendly group covering a range of ages and backgrounds and we have lots of laughs whilst knitting and nattering. We also have tea, coffee, biscuits and cake which are provided by the ladies themselves.

Over the past few years the group have raised funds by knitting items for sale, and donated items to Special Care Baby Units, Playgroups etc. and even tiny blankets and clothes to funeral homes for "babies born asleep". The most recent project has been "Twiddlemuffs" for Alzheimers sufferers (a knitted muff with buttons/zips/ribbons etc to "twiddle" with), these have been very popular with our local Nursing Homes and Carers Groups.

Jean leads the groups (with help from others) and is a dedicated organiser of trips and events.

All are welcome; the group meets once a week on **Wednesdays from 10.30am to 12.30pm**, and the door is always open for anyone to pop in for a chat.

Older Peoples Lunch Club

A healthy two-course cooked meal in pleasant company.

Tuesdays at 12noon

This weekly lunch club gives the over sixties an opportunity to eat a healthy, affordable meal with others.

For many who live alone this is a vital opportunity for social inclusion.

Through external funding (for which we are extremely grateful) we are able to provide this meal at an affordable cost to the service users.

The meals are freshly prepared by the Café team and served by our volunteer team.

Regular groups who meet at The Crossing serving the community

Guides , Brownies and Rainbows

Reading Group

1st Friday Monthly 7.30pm.

Caring for Dementia Carers (Bassetlaw)

A welcoming supportive group of carers who all have loved ones with a diagnosis of dementia.

Tuesdays 10am

Valley Social Club.

A Social Club for adults with learning disabilities.

Mondays 6.30pm.

Older People's Friendly Group

A friendly group for pensioners to meet others & play bingo.

Also arranges many outings.

Thursdays weekly 12noon

Workshop Wonders Womens Institute

Providing Women with Educational Opportunities and the chance to build new skills and take part in a wide variety of activities

Second Wednesday Monthly 7pm

Workshop & District Stroke Club

A social group for anyone who has suffered a stroke and/or their carers

First & Third Thursdays monthly
7pm

Circuit Choristers

Community Choir

Fridays 7.30pm

Oddfellows.

A social group with a speaker.

Offers the added benefits of joining the friendly society.

First Thursdays
monthly 2pm

North Notts Association of National Trust Members

A chance for members to hear a wide range of speakers, mainly on historical subjects.

Usually Third Wednesday Monthly 7.30pm

Workshop Pensioners' Association

A social afternoon, usually with a speaker.

Second Wednesday monthly 2pm

The Crossing also hosts a number of groups and meetings that are open and welcoming to all, and they include a Christian content, for example they will usually incorporate a hymn, prayer or short act of worship.

These are organised by The Church and include:-

Thursday Group

A Christian social meeting with a speaker and/or activities
2nd & 4th Thursdays
each month at
7.30pm

Women's Fellowship

A Christian social meeting
with a speaker
Weekly meeting Mondays at
2.15pm



C.A.M.E.O.

(Come And Meet Each Other)

A monthly Lunch club with a short act of worship before lunch.
This is aimed at people of any age who live alone.
(Some attend the lunch and not the worship)

Exercise for all.

During this year Charlotte Eccleston, trading as Evolve Exercise, delivered Specialised Exercise for everybody, from a dedicated Pilates Studio in The Crossing.

In September 2016 Charlotte moved out and two of the long standing specialised seated exercise classes came under "Umbrella" of The Crossing SEC in order that we could ensure that they were able to continue.

These are :-

A class for **Multiple Sclerosis** sufferers and carers on
Thursdays at 11 am
and

A Class for **Parkinsons UK Society** members on
Thursdays at 1.30pm

Ad-Hoc Users

A major part of The Crossing's ethos is to provide "affordable" rooms for community use. This also includes ad-hoc users who book space for training courses, mediation and counselling sessions, public advice days, interviews and many other purposes. During this year, these users have included :-
And many more.

Blood Donors	Thera	CP Mediation
Notts County Council	Bassetlaw Hospice	Perthyn
NHS (various sections)	Notts Womens Aid	Shaw Trust
Progress Care Housing	Stroke Association	Framework
E&P Care Support Services	Surestart	Unite
Worksop Music & Drama Festival	Musicality Singers	Ryton Chorale

All of these contribute to the overall viability of The Crossing Centre.

We are also able to offer the use of our centre to organisations and Charities for ad-hoc fund-raising events :-

In October we offered the use of our halls free of charge for a group of fundraisers to hold an event for a local charity "US for Iwan" raising funds for a child to be treated in America, where the treatment that he needs to save his life cannot be sourced in the UK. The group raised £400, and were very appreciative of our support.

This was followed in November a similar event, this time arranged by a company (Reckitt Benckiser Ltd) raising money for Save the Children Fund. This took the form of a coffee morning and a chance to purchase cleaning products at a fraction of the cost in the shops.
£555 was raised for STCF.

In August we were able to offer the National Citizens Service space for young people to hold an event to promote Positive Mental Health (see next page for feedback)

Feedback from users “ In their own words”

“National Citizen Service:-

The NCS is a government scheme that looks to integrate young people into our local community and make a positive contribution to it.

The students are aged 16-17 and offer 4 weeks of their summer to become a team, learn valuable life skills and finally raise awareness or funds for local charities.

Not only is there a strong stigma today that teenagers aren't capable or trustworthy, but students on the NCS programme are also only given a week to plan a social action project in their local community.

This makes finding a suitable venue very hard in order for the NCS team to hold their event. My group on the National Citizen Service all come from Worksop and chose to help raise awareness for teenage mental health, a largely un-discussed topic in their area.

They did this by holding two Mental Health Awareness evenings, where they distributed information on how to identify problems and how to get help.

The Amy Winehouse Foundation, a charity which helps teenagers become resilient to drug and alcohol use, also came in to share their experiences.

The students identified The Crossing Church as a possible location as it has an amazing location and is well known by many members of the public.

Upon contacting Anne our project fell into place. The Crossing staff are amazing and accommodating, arranging the nights in less than a week and letting us use the venue for a small donation, a portion of what it would have been to rent it out.

Staff let the students run the kitchen in order to make refreshments for guests and helped us arrange extra tables and chairs. I have done the NCS a few times and this is the best venue I have been to in terms of technology, kitchen and the general atmosphere.

Thank you all”

Shannon Tucker , National Citizen Service.

“The Crossing Centre works really well for tenants and we get a great service”

Alan Grieg , Progress Housing Group.
(Housing for supported living)

Events

In October 2015 we hosted an “Older People’s Day Event”, celebrating the opportunities available for older people in our area.

Over 50 people attended the day, which was organised by staff and volunteers at The Crossing. The day provided an opportunity for many of the regular groups that meet at The Crossing to welcome others, highlight the social outreach and friendship and support that they can offer to older people who wish to join them.



We also heard from Julie Barnes (Social Prescribing Manager) about the new Social Prescribing Pilot Service which is supporting patients to access voluntary and community services as part of a holistic approach to wellbeing, and from Vicki Wright (Bassetlaw Action Centre Outreach Worker) about the services that are available for all older people in Bassetlaw.

Charlotte Eccleston from “Evolve Exercise” led a half-hour seated exercise session, explaining how to keep supple and active.

A two-course lunch was served by volunteers, which was enjoyed by all.

The comments received after the event were all positive, with many saying that they were previously unaware of many of the support networks that exist in our area to help and support those who are feeling socially isolated, lonely or just in need of a friend and someone to chat to.

A raffle was held on the day, which raised £72 for The Bassetlaw Hospice.

All in all a very successful day.

Many thanks to all of our supporters and speakers, especially to the volunteers who worked tirelessly to put this event together at short notice.

This event was partly funded by Nottinghamshire Fire & Rescue Service.



NOTTINGHAMSHIRE
Fire & Rescue Service
Creating Safer Communities

Events.

- ◆ In November 2015 we supported the Operation Christmas Child Shoe Box appeal.
243 boxes filled with gifts for Children in war torn areas of the world were sent.
- ◆ Our Christmas Fayre in December raised £1000 for Church funds (to cover property costs) and also allowed other local charities to raise funds (including Bluebell Wood Hospice & Hope).
- ◆ In April 2016 we arranged a Fashion Show at the local M&Co store as a fundraiser for Christian Aid, this event was great fun and well supported raising £336.80.
- ◆ In May 2016 we celebrated our 10th Anniversary and began a full year of Church and Community events with a reunion event.
During the weekend, displays were put up by all the community groups, users and partner organisations, highlighting the benefits of each group, this was followed by a two-course evening meal served to 170 people.
All volunteers, group leaders, partners and church members past and present were invited and the weekend was a wonderful social event.
- ◆ In July we held a Flower Festival, which again was well attended, displays were provided by many local churches as well as our own dedicated team of flower arrangers, and by our own groups.
The theme was “10 Years.”
- ◆ And then in August we held a “Holiday at Home week” with many activities aimed at older folk who are less able to take a holiday further afield.



Partnership Working

Book Shop

Our Second hand book sales are an ideal opportunity for visitors to The Crossing to obtain reading material at an affordable cost.

Books are donated by the general public and sorted by our volunteers.

This is in partnership with the **Rotary Club of Worksop Dukeries**, and the members of the Rotary Club also donate books.

The funds raised by these sales are split between The Crossing (Church funds) and the Rotary charities.



Art Wall

In our café area, one wall is used as exhibition space for local artists and art associations.



This provides an ideal opportunity for local artists to offer their work for sale and it also generates extra interest for visitors and Café customers.

This is in partnership with the **Worksop Society of Artists**.

Bassetlaw Food Bank (BFB) is a local charity that was originally developed by The Crossing in partnership with other local organisations.

Anne Taylor represents The Crossing by serving as a charity trustee and we are a drop off point for donations.

The Crossing supports BFB in any way that it can.



Safe Place Scheme is a Mencap/Nottinghamshire Police initiative which The Crossing has signed up to.

We offer a safe haven for vulnerable members of society who experience bullying and hate crime whilst out and about in Worksop.

The Crossing is affiliated to, works in partnership with, and has representation on many local forums and provides peer support for many other local charities and community organisations. These include :-

- ◆ **Bassetlaw Community and Voluntary Service**
- ◆ **Bassetlaw Action Centre**
- ◆ **Bassetlaw Street Pastors**
- ◆ **Fairtrade for Bassetlaw**
- ◆ **North Notts Envoys**
- ◆ **Locality (a national network)**

Volunteering at The Crossing

We are a volunteer led organisation with a strong team of volunteers working across all areas within the Centre (numbers fluctuate around 100 at any one time).

Our staff, directors and long standing volunteers support and train new recruits as they join us and we have built up a good reputation for providing work experience to aid people into employment.

All volunteers are encouraged to access training and to develop existing skills and knowledge and we are able to support volunteer teams with mixed abilities in building peer groups to support each other in the best way possible.

Welcome Desk (Reception) Volunteers

Around 30 volunteers man our “Welcome Desk” on a rota (usually teams of two for three hour slots).

These volunteers are trained in reception duties, welcoming visitors, answering telephones and a little cash-handling (selling tickets and merchandise).

They are able to chat to people who come into the café and be a “welcoming face”.

The teams that cover evening slots (when we have no staff presence) are also trained as Fire Wardens.



Ann & Lorna—Welcome Desk Volunteers



Richard—Café volunteer

Café Volunteers

Our team of around 15 Café volunteers support the staff to the level of their individual ability. (Some have support workers supervising at all times).

Some are able to help the staff with meal preparation, front-of-house service, and preparing buffets for meetings/conferences etc.

Others simply help with the washing-up.

All roles are equally valuable to the smooth running of our Café, and provide valuable social inclusion for volunteers.

Baby & Toddlers Volunteers.

This weekly group is run entirely by volunteers, with a team of dedicated leaders who are mainly grand-parents, supported by a team who help to run the activities, making the drinks and snacks, getting all the toys out, chatting to members and packing away after the sessions.



*Rosie
Baby & Toddlers volunteer leader.*

Lunch Club Volunteers

Our team of lunch-club volunteers (each Tuesday) welcome the members and serve the meals (cooked by the Café team). They find time to make new attendees welcome, chatting to the members, and helping them to integrate into the established group.

During the year we have started to get referrals to the lunch club via the Social Prescribing Service, which has been a great way of tackling social isolation and building new friendship groups for older people.

Concert Volunteers

The “Music @ The Crossing” concerts are a valuable part of our community work, giving local people the opportunity to enjoy an excellent quality of performance within a local setting.

These are staffed entirely by volunteers who provide Front of House, Audio Visuals, Refreshments and Fire Warden Duties.

All of our concerts are arranged and co-ordinated by one of our Trustees as a volunteer.



Caretaking and Cleaning Volunteers.

With such a large centre (and limited financial resources for paid staff) we are very grateful to the team of caretaking and gardening volunteers who help to keep the centre clean and tidy.

We have a good reputation for helping these volunteers to develop skills in caretaking duties, which then can enable them to move on to paid employment.



*Antony
Caretaking Volunteer*

Volunteer Board Members & Trustees.

Our Social Enterprise Board, Café Board and Church Trustees are all volunteers, many of whom take extra responsibilities in areas such as Property Management, Finance,



*Janet Lincoln.
Sec Trustee*

IT Management and Human Resources. These Trustees dedicate many hours per week to the “day-to-day” running of our centre enabling us to keep our staffing costs to a minimum, and to best meet the needs of the local community.



*Peter Colby - Volunteer
SEC Treasurer &
Church Trustee*

Office Administration Volunteers

Our dedicated team of admin volunteers support the staff by taking responsibility for many regular duties such as the preparation of rotas, publicity, preparing invoices, reprographics, filing and book-keeping.

During this year one of our long term volunteers left us, which has left a vacancy that we have so far been unable to fill. This has put a bit more pressure on the rest of the team, and they have coped very well.

We are still looking for a competent volunteer to help in the office with publicity, as we send details of all our events around the area, by using social media, e-mail, online listing sites and by sending out posters.

A Volunteers Story “Manal Awali”

Manal joined The Crossing as a Welcome Desk volunteer in January 2016, working as part of a Wednesday morning team alongside Mollie Jardine and Chris Hagen.

Manal had been living in the UK for several years – her husband worked as a doctor at Bassetlaw Hospital – but had not really ventured out a lot in Worksop as she had been told it was not always a good place to be out in, and as a Muslim woman she was cautious about whether she would be safe. She was initially quite tentative about becoming a volunteer – unsure whether language would be a barrier and also wary of how she would be perceived in a role within a Christian church.

All these concerns proved to be unfounded! Manal came on board and quickly found her feet with the support of Mollie and Chris.

She proved herself to be very capable, and managed the desk on her own on a couple of occasions – always smiling and striving to help wherever she could.

In November 2016 Manal sadly left The Crossing as her husband was relocated for work to St James Hospital in Leeds. Manal came in to see Becky Law (Volunteer Co-ordinator) to explain why she was leaving, and also to express her thanks for the love and support she had been shown whilst with us.

It was very touching and affirming to see what a positive impact the volunteering experience had been for Manal, and how it had allowed her to grow in confidence – so much so that she asked if we could help her find a similar position in Leeds.

Becky contacted the Leeds Methodist Circuit and they put her in touch with the team at Oxford Place – a venue similar to The Crossing that functions as a Church, Café and Conference Centre – in the centre of Leeds. Oxford Place were looking for volunteers to man their reception desk, so Manal took their details with her when she moved to Leeds.

The last that we heard, Manal had a meeting arranged with Jenny Jones, the Deacon at Leeds Methodist Mission, to discuss volunteering at Oxford Place.

It is so great to know that the confidence and experience gained at The Crossing has encouraged her to repeat the process for the benefit of another community.

Achievements and Performance

Volunteers.

During this year we have supported 120 individual volunteers in many different ways. We had 22 new volunteers, who have all been interviewed, inducted and trained. Each new volunteer has received an internal training package including basic Health & Safety, Fire Safety and COSHH.

During the year 18 volunteers left us, for a variety of reasons, 5 of whom moved on into employment or into a college course. 3 moved away, 3 were school or college work placements, 3 left due to health issues, 3 did not enjoy the role and 1 left to have a baby (a healthy baby boy, who visits us from time to time) and mum is already planning to return when able.

85 volunteers attended training courses, these included external courses (which required funding).

Trustees Training (3 attended)

First Aid in the Workplace (4 attended)

Reception Skills (5 attended)

Food Safety (CIEH Level 2) (7 attended)

Health & Safety (level 2) (10 attended)

Also internal courses which were led by our Staff and Trustees were :-

Safeguarding, 3 dates (24 attended)

Reception Desk refresher, 4 dates (32 attended)

Community Users

During the year we have supported 21 regular community groups, giving an average footfall in our Centre of 450 per week, purely for the regular community users.

Plus an average of 300 per week for ad-hoc meetings and events.

This includes people of all ages, from 0 to 100.

On top of that we average around 200 per week for our Christian worship activities and approximately 500 per week within our café.

Giving us an overall total of around **1450** people per week use our Centre.

As we are such a well used building open to the public, it would be a huge task to try and collate statistics around generics, and we don't have the admin volunteer capacity at the moment to undertake that piece of work.

Suffice it to say that we get a wide variety of people attending groups and events and using our community café.

Financial Review.

AGM Finance Report.

Accounts for 2015/16: the formal accounts are being prepared by the accountant.

The figures shown below show the base figures on which the accounts will be based. The SEC accounts are in two parts: the main SEC funds and the SEC Projects.

Summary of accounts

Main SEC Account:

Income	£	Expenses	£
Crossing Church	37022	Staff costs	39290
Shaw Trust	2701	Office costs	1440
Management fees	295	Insurance	469
Other income	881	Accounting/legal fees	380
		Other expenses	1237
Total Income	£40899	Total Expenses	£42816

SEC Projects:

Income	£	Expenses	£
Grants received	8161	Staff costs	7623
Donations received	51	Volunteer expenses paid	800
Course fees reimbursed	370	Training course fees	717
Other income	312	Equipment costs	158
		Management charges	439
		Lunch Club food costs	1171
		Other expenses	637
Total Project Income	£8894	Total Project Expenses	£11545
Total of all income	£49793	Total of all expenses	£54361

There was an operational deficit of £4568 (£1917 on the main fund: £2651 on the Projects Fund).

The reason for the Project Fund deficit is that a large grant was received in the previous year and this money was partly spent in the 2015-16 year.

The balance of funds at 31.08.16 was £17959.

The only liability was £597.20 due to HMRC for payment in October (*payments of tax and NI to HMRC are made quarterly*).

Peter Colby—Treasurer (Jan 2017)

Future Financial Outlook

In the current year 2016/17 the main funding of the SEC will continue to be from The Crossing Church. The budgets up to 2019 indicate that, with new grants to support the projects, the SEC should remain in a healthy state.

The Board continues to seek new sources of funding and business.

Reserves Policy

At 31st August 2016 the reserves held total £521.44 and are held in our deposit account. These are designated to offset any possible closure of the charity and ensuing staff redundancy.

Our policy is to aim to build an adequate reserves fund for this contingency at £1000 per year for the next 6 years.

Grant Funding for Volunteering Project

Bassetlaw District Council Grant Aid	£1100
Notts CC Grant Aid	£1000
Alan Rhodes (<i>Notts CC community fund</i>)	£230
Kevin Greaves (<i>Notts CC community fund</i>)	£375
Tricordant Foundation	£3120
Total Grant Income	£5825



This funding has financed our volunteer expenses (travel costs, training, refreshments etc) and our Volunteer Co-ordinators salary (*16hrs per week*).

The fund had £8647 carried forward from last year, and expenditure of £8930 leaving a balance of £5542 to carry forward to 2016-2017.

Grant Funding for Lunch Club

The Rotary Club of Worksop	£400
Alan Rhodes (<i>Notts CC community fund</i>)	£510
Kevin Greaves (<i>Notts CC community fund</i>)	£250



This funding enables us to subsidise the cost of each meal, allowing us to offer a two-course meal for only £4.50 per head, even when the cost of producing the meals is higher.

There is no contribution made to the Church for room provision.

£595 remained in this fund to carry forward to 2016-2017.

Lengthsman Project

During this financial year we received £1176 from Notts County Council to fund this project, (on a service level agreement).

For this we arrange teams of Caretaking Staff and Volunteers to spend some time during the year keeping local streets tidy.

This covers some litter clearance, clearing weeds and debris and if we have a heavy snow fall helping to clear some local pavements.

This is a very small project but over the year we have been able to spend 110 hours (staff & vols) and collect 108 black sacks of rubbish and weeds from our local streets.

Some of these have been in partnership with Remedi: Youth Justice Team.

SEC Projects—Financial Details

The Crossing **Baby and Toddlers Club** is an autonomous community organisation with a Chair, Secretary and Treasurer and their own Bank Account.

2015-2016 Annual accounts have been independently examined, and are in order. In summary they are :-

Opening balance	£949
Income	£1320
Expenditure	£1110
Closing Balance	£1159

The Crossing **Knit and Natter** has no bank account, members pay a small subscription on attendance from which the leader purchases tea and coffee and the balance is handed to The Church Treasurer to contribute towards room provision.

Policies and Procedures

The Crossing SEC has policies and procedural documents on:-

Safeguarding (children and vulnerable adults), Health and Safety, Fire Safety, Volunteering, Data Protection, Equality and Diversity, Lone Workers and Environmental Code of Practice.

Complaints handling procedures are included in our Volunteering policy, and in our Staff Grievance Procedures.

Financial Management policies include:- Paying Staff, Reserves, Volunteers Expenses, Investment.

These are regularly updated along with all Risk Assessments, please ask if you would like a copy.

Future Plans.

Since September 2016 we have been working to get two new projects in place:-

- **A Seated Exercise Class**—open to all. On Tuesdays at 11am—12 noon. This started in September and is already very popular, we are considering trialling a second group in 2017.

- **An Internet Selling Service**, for those without internet skills. This has taken our Volunteer Co-ordinator longer than anticipated in getting a Bank Account, together with E-bay and Pay Pal accounts set up with charity status.

We have spoken to the Kiveton Park and Wales Community Development Trust who have been running a similar project for many years. They are supporting us as we develop this project.

Our aim is that as well as being a useful service for the local community it will enable us to raise some income at the same time.

We will be launching this within the next month.

New Community groups joining us since Sept 2016:-

- **Carer Support Group** now meets the 2nd Wednesday in every month from 10am- 12 noon and offers support for all carers.
- We are currently supporting a new **“Cochlear Implant Social Support Group”** which will be starting in March 2017.

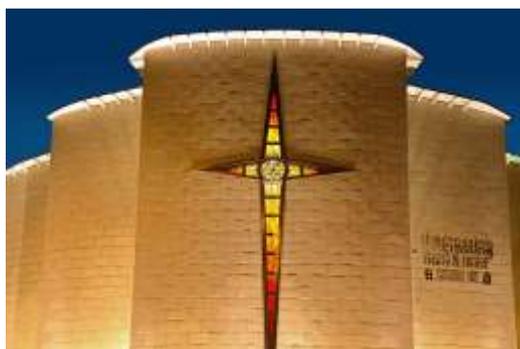
Acknowledgements.

The Directors/ Trustees of the SEC would like to acknowledge the support given to The Crossing by all our user groups and by our many partner organisations across the district.

We also thank all our local District and County Councillors who support both the SEC projects and many of our individual groups financially through their community fund allocations.

We especially thank all our volunteers without whom none of this work would be achieved.

THANK-YOU ALL.



This report was edited by Anne Taylor (SEDM) January 2017, with many thanks for the contributions made by Becky Law (Volunteer Co-ordinator,) Trustees, User Groups and Volunteers.